



North Hampton Heritage Commission  
Minutes of Meeting  
January 19, 2012  
Heritage Commission Conference Room, Town Clerk/Tax Collector Bldg

Present:

Paul Cuetara  
Jane Currivan  
Donna Etela, Chair  
Tibbie Field  
Barbara Kohl  
Jim Maggiore  
Cynthia Swank

Excused Absences: Carolyn Brooks

1. Etela called the meeting to order at 9:35AM; Alternate Member Field to vote in Brooks' absence.
2. Treasurer's report. \$780. 49 remains in the current fiscal year budget. The Heritage Fund balance is \$2036.49; the unexpended \$1000 from last year's budget has not yet been transferred to the account.

The Town Administrator indicated that all communications with town staff are to go through him.

It was suggested that all boards and commissions should receive monthly statements as a matter of course.

Kohl offered to discuss with the Town Administrator the Heritage Commission being able to request the Planning Zoning Administrator's assistance.

3. Minutes. Minutes were approved as presented.

4. Old Business.

a) Town Hall / National Register. Cuetara spoke with Peter Michaud of the Division of Historical Resources [DHR]. Michaud and Lisa Mausolf, an architectural historian who had prepared the 1994 Town Hall / depot report for the Department of Transportation, will visit the Town, view Town Hall, and discuss the process of nominating the building for the National Register of

Historic Places. Cuetara will inform the Chair about possible dates and times (likely 2:30 or 3 pm) which she will convey to Commission members, and invite Planning Board and Select Board members.

Cuetara moved; seconded by Currivan, and Commission unanimously approved requesting the Select Board demonstrate its support of the Commission's efforts to complete the Town Hall project and to apply to the National Register of Historic Places by contributing \$2000 for a professional consultant.

It is possible that the funds might come from the building maintenance fund.

[Currivan left]

b) Certified Local Government. Maggiore will check with the Building Inspector and report back. If the Town has such status, it will be eligible for some grant funds.

c) Budget. Kohl will ask the Rockingham Planning Commission circuit rider about possible funding possibilities for the Heritage Commission projects. Swank will check the Mooseplate grant opportunities. Swank also will attempt to estimate possible costs for the survey. The effort to place the stone building on the State Register will be done this year using only volunteers.

d) Photos of businesses from the 1970s - 1980s. Swank phoned Jim Better, President of the North Hampton Business Association, and followed up with an email. He responded that assisting the Heritage Commission with the photo identification is on the agenda of next week's NHBA meeting.

e) Planning Session. Cuetara provided copies of his 12/13/2011 draft of a visioning / planning event to which the Commission will ask all the Land Use boards, Select Board, and Cemetery trustees to assign one person and an alternate to attend.

The goals are a vision statement and framework for short-term and long-term plans.

It was agreed that the event should not occur until April at the earliest and that a session at a restaurant or eatery of some kind might encourage participation - Bella Rose, Philbrick's, and Copper Lantern were all mentioned. Kohl noted that a Planning Board Master Plan event is to take place in April and the two might piggyback on one another. Another suggestion was to wait until harvest time and do an event with the Agricultural Commission.

Cuetara will work on an invitation letter. Members are to send him a list of possible people to invite - not only members of boards and commissions, but

also people likely interested in some aspect of town history or historic preservation.

f) Public Information Session. The date was changed to Thursday, March 22<sup>nd</sup> at Town Hall in the evening. Etela prepared an article for the community newsletter including the original survey statement, the date of the informational meeting, and the Heritage Commission's email address.

g) Survey Project Description. Etela has not received a response from Mary Kate Ryan of the DHR. No further discussion by members.

5. Next meeting. Thursday, 2/16/2012 at 9:30AM

6. Adjourned. 11:10AM

Cynthia G. Swank  
Recording Secretary